

# **South Platte Water Related Activities Program, Inc. (SPWRAP)**

The South Platte Water Related Activities Program, Inc. (SPWRAP) is a Colorado nonprofit corporation established by Colorado water users for the purpose of representing water users' interests and partnering with the State of Colorado to implement the Platte River Recovery Implementation Program.

SPWRAP serves as the vehicle by which Colorado water users may participate in the Program, and obtain regulatory benefits provided by that Program. Through membership assessments, SPWRAP generates the funds necessary to provide human resources and assist the State in (a) achieving the required re-regulation of South Platte River flows, (b) fulfilling its accounting and reporting requirements, and (c) addressing any shortfalls in State funding for this effort. By being members of SPWRAP, Colorado water users also are assured representation on the Program Governance Committee and associated advisory committees.

A certificate of membership in good standing in SPWRAP will be a prerequisite for water users who wish to rely on the Program for ESA compliance relative to these Platte target species. All members are assessed a membership fee at the time of their joining and will pay annual assessments in most cases based on that member's type of water use (agricultural, municipal, industrial, etc.) the magnitude of water use (e.g., acres irrigated, customers served) and revenues needed to meet Program obligations. Standardized reporting forms are available to help prospective members calculate corresponding assessments. These assessments reflect the costs of operating this non-profit corporation.

SPWRAP's first year of operation was 2007. Project proponents can become members immediately, or at a future date. However, entities which become members in later years will be assessed at a rate which addresses SPWRAP costs from Year 1.

Details concerning the SPWRAP organization, its membership categories, the basis for annual assessments, and corresponding reporting forms are available via the SPWRAP Website ([www.spwrap.org](http://www.spwrap.org)). Questions about SPWRAP and membership benefits and obligations may be directed to Kevin Urie (303-628-5987, [kevin.urie@denverwater.org](mailto:kevin.urie@denverwater.org)).

## **Instructions for completing annual assessment forms:**

Enrolling as a member of SPWRAP enables you or your organization to use a special, streamlined process to mitigate project impacts to some endangered species common to all water projects in the South Platte Basin. It also affords you ESA mitigation benefits to apply to your project when seeking federally authorized permits.

Your membership must be renewed annually and a new form must be completed each year. The benefits of membership are applicable on a calendar year basis.

To begin, you must determine which membership class is most appropriate for you or your organization. The information below will assist you in identifying your form.

Membership in SPWRAP is arranged in five different membership categories as follows:

**Class M** – Municipal Water User Member

**Class A** – Agricultural Water User Member

**Class I** – Industrial Water User Member

**Class W** – Water Conservancy and Water Conservation District Water User Member

**Class X** – Miscellaneous Water User Member

**Class X-3** – Augmentation Plans

(Members in this Class should complete the Class M form to calculate their assessment and transfer the assessment total to the Class X form and submit both forms to SPWRAP)

**Definitions:**

**Municipal Water User Member:**

A private, public or quasi-public organization or association which either treats, distributes (or both treats and distributes) potable water to retail or wholesale end users or customers in a municipal setting.

**Agricultural Water User Member:**

An individual, organization or association which collects and/or distributes water to be primarily used for agricultural purposes, including irrigation of fields and/or watering livestock.

**Industrial Water User Member:**

An individual, partnership, corporation, organization or association which diverts, treats and/or stores water for its own use for industrial production or other commercial uses.

**Water Conservancy and Water Conservation District Water User Member:**

A public or quasi-public organization which is chartered by a local, state or Federal government for the purpose of distributing raw (untreated) water for agricultural, municipal, domestic and industrial uses.

**Miscellaneous Water User Member:**

A person, public or private organization or association which does not fall within any of the other categories. Please contact SPWRAP if you believe you or your organization fall into this category of membership.

If you are unsure of which class of membership applies to your organization or circumstance, please contact us for clarification. See the contact information printed below.

This document contains forms for all five membership classes. **You need complete only one member class form for your organization.** When you have determined which class is most appropriate, please select the appropriate form and disregard the others. **You should return to us only the form which is most appropriate and which you have completed.**

**Specific instructions for each form:**

**Municipal Water User Member – Class “M”:**

**Instructions:** Please ensure all the information in this area is complete and legible. We need to have accurate information to be able to contact you in case of questions and to ensure that you or your organization is correctly identified as a member of the program. If you have a facility or project (or anticipate the development of a new facility or project) which will benefit from SPWRAP membership, you may wish to describe the member entity as the project proponent.

**Calculation of Annual Assessment:** We have included instructions for each of the line items on the face of the form. If you need additional information, please contact us, see below.

To complete your form you will need the treated water production at your facility (ies) for each of the previous 5-years, the water you distribute which is treated elsewhere, and the amount of water treated which is owned by another entity.

The water use of 0.50 acre-foot per year per Single Family Equivalent (SFE) (Line C.2.), the standard of six SPWRAP Member Units per SFE (Line C.4.), and the assessment rate per SPWRAP Unit (Line C.6.) are benchmarks set annually by the SPWRAP board for all Municipal Water Use Members.

**Invoices:** If your entities accounting department requires a separate invoice before preparing your check, please complete your form, calculate the amount due and mail it to SPWRAP at the address at the bottom of the form or fax it to 970-482-1486. We will prepare an invoice and send it to you by email or fax.

**Payment of Assessment (Due by March 3, 2014):** Please make your check payable to “SPWRAP” and send to the address at the bottom of the form.

### **Agricultural Water User Member – Class “A”:**

**Instructions:** Please ensure all the information in this area is complete and legible. We need to have accurate information to be able to contact you in case of questions and to ensure that you or your organization is correctly identified as a member of the program. If you have a facility or project (or anticipate the development of a new facility or project) which will benefit from SPWRAP membership, you may wish to describe the member entity as the project proponent.

If you or your agricultural organization is a shareholder in a participating member ditch company which provides the majority of your irrigation water, you may need a separate SPWRAP membership if you have or plan to seek permits unique to your facility or property. Conversely, all the ditch company facilities which are incidental to the overall operation of their ditches and reservoirs are covered by its participation in the program.

**Calculation of Annual Assessment:** We have included instructions for each of the line items on the face of the form. If you need additional information, please contact us, see below.

The SPWRAP Member Units of one unit per 10 acres irrigated (Line B.2.) and the assessment rate per member unit (Line B.3.) are benchmarks set annually by the SPWRAP board for all Agricultural Use Members.

**Invoices:** If your entities accounting department requires a separate invoice before preparing your check, please complete your form, calculate the amount due and mail it to SPWRAP at the address at the bottom of the form or fax it to 970-482-1486. We will prepare an invoice and send it to you by email or fax.

**Payment of Assessment (Due by March 3, 2014):** Please make your check payable to “SPWRAP” and mail it to the address at the bottom of the form.

### **Industrial Water User Member – Class “I”:**

**Instructions:** Please ensure all the information in this area is complete and legible. We need to have accurate information to be able to contact you in case of questions and to ensure that you or your organization is correctly identified as a member of the program. If you have a facility or project (or anticipate the development of a new facility or project) which will benefit from SPWRAP membership, you may wish to describe the member entity as the project proponent.

**Calculation of Annual Assessment:** We have included instructions for each of the line items on the face of the form. If you need additional information, please contact us, see below.

The SPWRAP Member Units of six units per each acre-foot diverted (Line B.2.) and the assessment rate per member unit (Line B.3.) are benchmarks set annually by the SPWRAP board for all Industrial Use Members.

**Invoices:** If your entities accounting department requires a separate invoice before preparing your check, please complete your form, calculate the amount due and mail it to SPWRAP at the address at the bottom of the form or fax it to 970-482-1486. We will prepare an invoice and send it to you by email or fax.

**Payment of Assessment (Due by March 3, 2014):** Please make your check payable to “SPWRAP” and mail it to the address at the bottom of the form.

**Water Conservancy and Water Conservation District Water User Member – Class “W”:**

**Instructions:** Please ensure all the information in this area is complete and legible. We need to have accurate information to be able to contact you in case of questions and to ensure that you or your organization is correctly identified as a member of the program. If you have a facility or project (or anticipate the development of a new facility or project) which will benefit from SPWRAP membership, you may wish to describe the member entity as the project proponent.

**Calculation of Annual Assessment:** We have included instructions for each of the line items on the face of the form. If you need additional information, please contact us, see below.

To complete your form, you will need total irrigated acres and the total non-irrigated acres within the district from the prior year. The SPWRAP Member Units for total irrigated acres (Line B.3.a) and non-irrigated acres (Line B.3.b) in addition to the rate per member unit (Lines B.4.a and B.4.b) are benchmarks set annually by the SPWRAP board for all members in this class.

**Invoices:** If your entities accounting department requires a separate invoice before preparing your check, please complete your form, calculate the amount due and mail it to SPWRAP at the address at the bottom of the form or fax it to 970-482-1486. We will prepare an invoice and send it to you by email or fax.

**Payment of Assessment (Due by March 3, 2014):** Please make your check payable to “SPWRAP” and mail it to the address at the bottom of the form.

**Miscellaneous Water User Member – Class “X”:**

Please contact SPWRAP if you believe you or your organization falls into this category of membership.

**Contact Information:**

For questions or additional information please contact Kevin Urie at 303-628-5987 or send an email to [kevin.urie@denverwater.org](mailto:kevin.urie@denverwater.org).